

Rules and Regulations

"SHORT Festivalowski"

International Short Film Competition

I. Formula and mission of the Festival:

§1

BiG Festivalowski (hereinafter referred to as the "**Festival**") is an international film event focused on the popularisation of the valuable art of comedy, which promotes comedy cinema to a wide audience, skillfully combines popular events with artistic and professional events, and encourages audiences to interact with the achievements of world comedy cinema.

§2

1. In general terms, the **Festival** is an event aimed at the general public to entertain audiences by presenting the best comedy achievements of recent years in the form of screenings and film competitions, artistic performances and outdoor events.
2. In industry terms, the task of the **Festival** is to disseminate solutions aimed at popularising and implementing in the world cinematography knowledge and mechanisms conducive to the creation of high-quality comedy cinema and to animate cooperation between comedy filmmakers from different parts of the world.

§3

The objective of the **Festival** is:

1. to disseminate high-quality film comedy repertoire of recent years;
2. to create an initiative that aspires to be the most important meeting place for representatives of the film industry who make comedy cinema;
3. to enrich European culture with valuable comedy repertoire that will improve the mood and emotional state of audiences, by providing them with access to high-quality comedy culture and acting as a counterbalance to the barrage of negative information reaching audiences through the media;
4. to promote films that are able to talk about difficult issues in a light-hearted manner, to laugh at human faults and to look at them through a disorting mirror, forcing the audience to reflect by laughing.

§4

The programme of the **Festival** consists of:

1. The "SHORT Festivalowski" International Short Film Competition (hereinafter referred to as the "**Competition**");
2. out-of-competition screenings of comedy films;
3. meetings of filmmakers with the audience;
4. stand-ups and music events;
5. annual meme exhibition;
6. film workshops and training sessions;
7. events held for members of the film industry.

§5

The objective of the **Competition** is:

1. to promote and award comedy films, which is one of the most challenging film genres;
2. to present short films oscillating around such genres as comedy, satire, comedy-drama, pastiche, which are made by filmmakers from all over the world;
3. to promote the city of Płock by initiating innovative artistic and cultural activities;
4. to find the most professional and funniest comedy short film of the year;
5. to support the development of comedy filmmaking;

6. to promote comedy filmmakers;
7. to create positive role models and values through cultural activities;
8. to exchange knowledge and experience between comedy filmmakers;
9. to promote and award films with special artistic and technical values.

II. Organisers of the Festival and Competition:

§6

1. All proprietary copyrights to the formula and the artistic concept of the **Festival** are owned by the BiG Festivalowski Spółka z ograniczoną odpowiedzialnością (BiG Festivalowski Limited Liability Company).
2. All proprietary copyrights to the formula and the artistic concept of the **Competition** are jointly owned by the BiG Festivalowski Spółka z ograniczoną odpowiedzialnością (BiG Festivalowski Limited Liability Company) and the FILMFORUM Association, hereinafter referred to as "**Organisers**".

§7

1. The BiG Festivalowski Spółka z ograniczoną odpowiedzialnością (BiG Festivalowski Limited Liability Company) is in charge of all aspects related to the preparation and conduct of the **Festival**.
2. The **Organisers** are jointly and complementary in charge of all aspects related to the preparation and conduct of the **Competition**.

§8

To supervise the substantive and organisational work related to the realisation of the **Competition**, the **Organisers** appoint the Organising Committee, consisting of:

1. members of the **Board of the BiG Festivalowski Spółka z ograniczoną odpowiedzialnością (BiG Festivalowski Limited Liability Company)**;
2. members of the **Board of the FILMFORUM Association**;
3. other persons and institutions invited by the **Organisers**, making a significant contribution to the preparation and realisation of the **Competition**.

§9

To coordinate all substantive and organisational matters related to the organisation of the **Competition**, the **Organisers** appoint the **Competition Curator**, who has the decisive voice in disputes, not included in the **Regulations** or requiring additional interpretations.

§10

The **Organisers** invite state, social and private organisations to participate in the organisation of the Competition with the intention of organisational, substantive, material or financial support.

III. Date and place of the Competition:

§11

The **Competition** is a cyclical event, held annually in Płock (Masovian Voivodeship, Poland), at a location and date designated by the **Organising Committee**.

§12

The **Organising Committee** is obliged to publicly disclose the location and the date of each subsequent edition of the **Competition** to the public as well as to publish this information on the website: www.bigfestivalowski.com, each time with minimum of 90 days' notice.

IV. Rules for submitting a film to the Competition:

§13

1. The terms of participation in the annual editions of the **Competition** are exclusively defined in these **Regulations**. Any promotional materials or advertisements are of informative character only.

2. The submission of a film for participation in the **Competition** implies unconditional acceptance of the provisions outlined in these **Regulations**.

§14

1. A film will not qualify for the **Competition** if:
 - a) it was produced more than 24 months prior to the closing date of call for entries for a particular edition of the **Competition**,
 - b) it participated in the **Competition** screenings of the previous editions of the **Festival**,
 - c) it was produced with the involvement of the members of the Qualification Committee, the Jury of the **Competition** or representatives of the **Organisers**.
2. The screening time of films submitted for participation in the **Competition** should not exceed 40 minutes.

§15

1. The films may be submitted for participation in the **Competition** by legal or natural persons (hereinafter referred to as the "**Applicant**") who have the full legal capacity to enter into legal transactions and the right to dispose of the submitted film on the day of joining to the **Competition**. The **Competition** is also open to groups of individuals, entering as the collective **Applicant**. In such case, they will be treated as co-authors of the submitted films.
2. Each **Applicant** may submit an unlimited number of films to the **Competition**.
3. The film submission is free of charge, provided that in the case of entries made via the **Festival** selection platforms, the **Organisers** reserve the right to introduce additional submission fee.
4. The **Applicant** is responsible for covering any expenses associated with the submission.

§16

The formal requirements for submitting a film to the **Competition** is:

1. publishing the film on-line, on any Internet platform presenting, in the form of a link inaccessible to casual viewers (access to the film should be password-protected), and inserting the link to the film (along with the password) in the appropriate field in the **ENTRY FORM**;
2. submitting the electronic **ENTRY FORM** to the **Organisers** within the time frame determined each year by the **Organisers** (at the pre-selection stage, it is required to submit the **ENTRY FORM** only electronically).

§17

The submission of a film to the Competition takes place in the following manner:

1. **ENTRY FORM** must be carefully completed on the website:

<https://shortfestivalowski.com/preselection>

2. After completing and submitting the **ENTRY FORM** on the website, the generated PDF will be delivered to the email address given in the **ENTRY FORM**.
3. The **Applicant** should attach to the electronic version of the **ENTRY FORM** the following:
 - a) the frame illustrating the submitted film (minimum size: 1920x1080 px, resolution: 300 dpi),
 - b) director's photo (minimum size: 1500x1000 px, resolution: 300 dpi),
 - c) excerpt of film (approx. 30 seconds) or a trailer in the form of a ProRes file or H.264 file.
4. The **Applicant** agrees to the publication of the materials indicated in points 3a, 3b and 3c in the information materials about the **Festival** (e.g. the **Festival** catalog, the **Festival** website, promotional materials).
5. At the stage of pre-selecting films for the **Competition**, no paper documents are required.
6. The deadlines for submitting films for each edition of the **Competition** are set each year by the **Organisers**. These deadlines are final and non-negotiable.

§18

1. The link to the film published on-line must be valid until the **Organisers** announce the list of films qualified for participation in the **Competition**, and in the case of films qualified for the **Competition**, until the last day of the respective edition of the **Festival**.
2. The technical quality of the film is one of the criteria of admission to participate in the **Competition**.
3. In exceptional cases, the **Applicant** may deliver a workprint of the film for preselection purposes, upon previous consultation with the **Festival** Organisational Office.

4. Each submitted film should have opening credits and ending credits (title, names of creators).
5. **Films made in a language other than Polish or English should have English subtitles.**

§19

1. The **Applicant** accepts full responsibility for the correctness and truthfulness of information provided in the **ENTRY FORM**.
2. Copyrights of the film submitted for participation in the **Competition** must not be limited in any way. Additionally, they must not infringe third party copyrights or personal rights.
3. The **Organisers** act in good faith and disclaim responsibility in case of concealment of any information related to legal status of the film submitted to the **Festival**. In such case, all consequences and costs of legal services resulting from possible claims for infringement of the right of third parties shall be borne by the **Applicant**.

§20

1. The films submitted for participation in the **Competition** will be evaluated by the **Qualification Committee** appointed by the **Organisers** each year.
2. Information on the results of the work of the **Committee** indicated in paragraph 1 will be published on **Festival's website** (www.bigfestivalowski.com) at least 30 days prior to the date set each year by the **Organisers** for the implementation of the **Competition**.

§21

The **Qualification Committee** reserves the right to invite selected films to participate in the **Competition**. Films invited by the **Qualification Committee** are not subject to the pre-selection procedure.

§22

1. In the case of qualifying a film to participate in the **Competition**, the **Applicant** is required to sign the **ENTRY FORM** and deliver it to the **Organisers** at least 14 days prior to the date set each year by the **Organisers** for the implementation of the **Festival**:
 - a) in electronic form to the following e-mail address: **info@filmforum.pl** (for electronically signed documents),
 - b) in paper form (for documents signed by hand) to the following address:

FILMFORUM Association
ul. gen. Wladyslawa Andersa 35
00-159 Warsaw, Poland
with the postscript: "SHORT Festivalowski"

2. **THE SCREENING COPY OF THE FILM** should be delivered to the **Organisers** by e-mail or in the form of a post (at the cost of the **Applicant**), at least 14 days prior to the date set each year by the **Organisers** for the implementation of the **Festival** to the following address:

FILMFORUM Association
ul. gen. Wladyslawa Andersa 35
00-159 Warsaw, Poland
with the postscript: "SHORT Festivalowski"

§23

Films qualified for the **Competition** will be screened exclusively from a Digital Camera Package (DCP).

§24

1. The **Applicant** consents to promoting the film submitted for participation in the **Festival** and its authors by publishing the logo, portfolio, jingle or other audiovisual composition on TV, radio or the Internet.
2. The **Organisers** reserve the right to publish parts of the competition films (up to 50 sec.) on TV and the Internet as a promotional campaign of the **Festival**.
3. The **Applicant** consents to the processing and presentation of personal data for the necessary purposes of promoting the submitted film on TV, radio, press, Internet platforms during the **Competition**.
4. The administrator of personal data is the FILMFORUM Association, with registered office: ul. gen. Władysława Andersa 35, 00-159 Warszawa, Poland, NIP: 778-141-37-39, REGON: 634536362.

5. Personal data processing will be conducted in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).
6. The Administrator of personal data appointed the Data Protection Supervisor who inspects the correctness of data processing and is available to contact via e-mail: rodo@filmforum.pl.
7. The personal data of the **Applicant** will be processed for the purposes of organising the **Festival** and for marketing purposes. The data will be processed until the obligation to store them expires as mandated by the legal provisions, in particular the obligation to store formal documents related to the organisation of the **Festival** as well as in connection with the activities related to the operation, promotion and dissemination of the film submitted for participation in the **Festival**.
8. In connection with personal data processing by the FILMFORUM Association, natural persons have the following rights: access to data, rectification of data, deletion of data, restriction of data processing, lodging a complaint against the processing of personal data, data portability and lodging a complaint to the supervisory authority.

§25

The **Applicant**, by submitting a film for participation in the **Competition**, simultaneously agrees to two free of charge public screenings of the film during the **Competition** and, in the case of awarded films, to a third, additional screening during the **Festival's** final ceremony.

§26

1. The film copies submitted for the **Competitions** shall be transported as follows:
 - a) carriers containing the films are sent at the cost of the **Applicant**,
 - b) films stored on hard disk drives will be returned to the address provided in the **ENTRY FORM** within 30 days after the end of each edition of the **Festival**, at the expense of the **Organisers**.
2. In the case of films stored on hard disk drives, the **Organiser** assumes responsibility for the media only from the moment of receipt of the copy to the moment of its return. This responsibility applies solely to the data carrier and not its content.

V. Awards:

§27

1. Films qualified for each of the annual editions of the **Competition** will be judged by a **Jury** which consists of professional filmmakers and experts in the field of culture.
2. The following statutory awards have been established:
 - a) **GRAND Festivalowski** – main award for the best comedy short film of the year – financial award for the director of the film, awarded by the **Jury**,
 - b) **SMALL Festivalowski** – special financial award for the director of the film, awarded by the **Jury**.
3. Considering the thematic diversity of the **Competition** films, the **Jury** may award Special Prizes and Distinctions, agreeing on their number and form with the **Organisers**.
4. The decisions of the Qualification Committee and **Competition** verdicts are final and indisputable.
5. The audience awards the **Audience Award** through a voting, according to the rules established in a separate procedure by the **Organisers**.
6. Other non-statutory awards funded by private persons, institutions or organisations may be awarded upon consultation with the **Organisers**.

§28

1. The winners have no right to convert material prizes into cash, share awards or change awards in any other way. The winners of the **Competition** are not allowed to transfer the right to claim the prize to third parties.
2. In case of receiving a financial prize, the condition for its payment is to provide the **Organisers** with the Winner's personal data, bank account number and bank name within a maximum of 14 days from the date of the end of the respective edition of the **Festival**.

VI. Personal participation in the Festival:

§29

1. Admission to the screenings and events of the **Festival** is charged. All financial proceeds from admission to screenings and events of the **Festival** constitute the exclusive revenue of the BiG Festivalowski Spółka z ograniczoną odpowiedzialnością (BiG Festivalowski Limited Liability Company).
2. The **Organisers** provide a free stay (accommodation at the hotel + festival pass) for two persons from the crew of each film qualified to participate in the **Competition**, as well as 6 entry passes for the co-authors of the film, entitling them to admission to all **Competition** screenings.
3. The **Applicant** is obliged to indicate the persons authorised to represent the film at the **Festival** at least 7 days before the date set by the **Organisers** for the implementation of the **Festival**.

VII. Other programme sections of the Festival:

§30

The following accompanying events shall be organised during the **Festival**:

1. out-of-competition screenings of comedy films;
2. meetings of filmmakers with the audience;
3. stand-ups and music events;
4. film workshops and training sessions;
5. events held for members of the film industry.

§31

The rules of submission and participation in the above programme points will be announced separately by the **Organisers** on the **Festival's** website (www.bigfestivalowski.com).

VIII. Additional information about the Festival and Competition:

§32

In matters not covered by these **Regulations**, the provisions of the Civil Code, the Act on Copyright and Related Rights and other generally applicable provisions of law shall apply.

§33

Detailed information about the **Competition** is provided by the **Competition** Organisational Office:

FILMFORUM Association
ul. gen. Władysława Andersa 35
00-159 Warsaw, Poland
ph.: +48 22 392 03 21
e-mail: info@filmforum.pl

§34

These **Regulations** are available on the **Festival's** website: www.bigfestivalowski.com.

SHORT Festivalowski Organising Committee
06.05.2024